

Resort Camps Policy

School Name _____ Squad Type _____

School City, State, Zip _____

1. A deposit of \$100 per person and a Rooming List is due 60 days prior to the first day of camp. All Rooming List must be submitted in writing, and can not be taken over the phone.
2. The deposit will be held as a cancellation/process fee, for squads who cancel a resort camp reservation.
3. The deposit is non-refundable or transferable.
4. Squads wishing to change to a resident camp, another resort camp session, or private camp within five weeks of camp will be responsible for any hotel fees (due to guarantees) as well as the full camp cost of the new session.
5. The Balance of Payment and signed Resort Camp Policy are due in the national office (Memphis, TN) 45 days prior to the first day of camp.
6. All cancellations or changes must be submitted in writing by fax or email to Cyndi Chapman at the Memphis office. The fax number is 800-969-8295. The email address is cchapman@varsityspirit.com.
7. Cancellation fees are applied per person not per squad.
8. For cancellations made five weeks prior to the first day of camp the cancellation fee will be \$100 per person.
9. For cancellations made between three and five weeks prior to the first day of camp the cancellation fee will be \$100 per person plus the cost of resort guarantees. This amount will vary from camp to camp.
10. For cancellations made within three weeks of camp the cancellation fee will be the total camp cost.
11. If deposit or balance of payment is guaranteed by school purchase order and cancellation occurs, you are still responsible for all applicable cancellation fees based on cancellation date.
12. Each squad will be allowed two changes to their original Rooming List at no charge if made at least four weeks prior to the first scheduled day of camp. Then a charge of \$10 per change will be issued.
13. For changes made within four weeks of camp there will be a charge of \$10 per change.
14. For changes made within four weeks of camp that result in a room cancellation (using less rooms) fees will be assessed based on hotel fees.
15. All additions, substitutions, cancellations, and changes should be submitted in writing prior to the first day of camp. If changes are made at camp, Cancellation fees and Change fees will still be issued at camp.
16. Request for refunds must be submitted in writing by October 1st, by either fax to 800-969-8295 or email to jeburnett@varsityspirit.com.
17. UCA/UDA does not assign roommates: the rooming list must be completed within your school.

I have read the resort camps policy and understand and accept its contents. I will make sure this account is paid in full including fees as a result of cancellation. I have also advised all participants, parents, and chaperones of my group of this cancellation policy.

Principal/Gym owner Signature _____ Date _____

Advisor Signature _____ Date _____

Print Advisors Name _____

Each adult attending the camp and each participant's parent must sign below. We have read the cancellation policy and understand and accept its contents. Your registration will not be entered without ALL signatures.

1. _____	11. _____	21. _____
2. _____	12. _____	22. _____
3. _____	13. _____	23. _____
4. _____	14. _____	24. _____
5. _____	15. _____	25. _____
6. _____	16. _____	26. _____
7. _____	17. _____	27. _____
8. _____	18. _____	28. _____
9. _____	19. _____	29. _____
0. _____	20. _____	30. _____